



CONSTITUTION

1. The name of the Association is “**BIO-TESTING & THERAPY INTERNATIONAL**” herein after called “The Association”.
2. The present location of the Principal Office of the Association will be St. Raphaelas, Upper Kilmacud Road, Stillorgan, County Dublin.
3. The object of the Association is to educate people in Bio-Testing & Therapy along the lines taught by Rev. Prof. Fred J. Fox. This is to help make the means of good health available to all.
4. Membership
  - (a) Membership is open to all applicants who meet the standards set by the Association.
  - (b) Student membership is open to students currently training on a course approved by the association. The Registration Committee shall have the right to contact the course administrator with reference to any application being made for student membership.
  - (c) The registration Committee will consist of no less than three of the association’s members – one of whom must be an officer of the Committee.
  - (d) On acceptance, successful applications are signed off by the President of the association.
  - (e) Membership shall be regulated by the Registration Committee.
5. Members of The Association are required to pay an annual fee as determined by the committee.
6. No person under the age of eighteen years may become a member of the Association.
7. A register of members shall be kept at the Principal Office.
8. A person’s membership may at any time be terminated by the committee for any conduct, which, in its opinion, is not in the best interest of the Association.
9. All paid up members shall be entitled to attend all general meetings of the Association and to vote in all elections at these meetings.
10. No member of this Association shall have or acquire any vested right or interest in any of the property or funds of this Association or to the use of any part thereof.
11. The Annual General Meeting of the Association shall be held once in every calendar year and not more than 14 months after the holding of the last such meeting.
12. Special Meetings of the members may be called at any time by the President or two-thirds of the committee.
13. The Secretary shall give written notice of every AGM or Special Meeting to each of the members of the Association at least 3 weeks before the date of the meeting.
14. 20% of the members of the Association shall constitute a quorum for the transaction of business at an AGM or at a Special Meeting.
15. Only members of the Association who have paid their annual membership fee shall be entitled to attend any meeting of the Association.
16. The property, business and affairs of the Association shall be managed and controlled by The Management Committee, which shall consist of at least eight members to include the Executive Officers.
17. A Committee shall be elected at the AGM.
18. No member of the committee may receive any salary or remuneration for his/her services as an officer other than out of pocket expenses necessarily incurred in carrying out the object of the association.
19. Four members of the committee shall constitute a quorum for committee meetings.

20. The Committee
  - (a) The Executive officers of the committee shall be a Chairperson, a Secretary and a Treasurer.
  - (b) The President and Vice President are ex officio members of the committee, with a right to vote.
21. The Officers of the committee shall be elected or appointed by a majority vote from among members present at the AGM.
22. Any officer elected or appointed at the AGM may be removed at any time by a majority vote of the whole committee whenever in its judgement the best interests of the Association will be served thereby.
23. Whenever possible, decisions shall be reached by consensus rather than mandatory vote.
24. In case of death, resignation or removal of any officer of the Association, the committee shall elect a successor who shall hold office like tenure for the unexpired term.
27. The President shall be the Chief Executive Officer of the Association in the absence of the appointment of a Chief Executive Officer.
28. In the absence of the President, the Vice-President shall have all the powers and duties of the President.
29. The Chairperson shall chair all meetings of the association when present.
30. The Secretary shall keep and maintain whatever documents the committee prescribe and require and shall do, perform and render such acts and services as the committee shall prescribe and require.
31. The Treasurer shall receive and account for all the funds and securities of the Association and shall deposit the same, or cause the same to be deposited in a bank designated by the Association as a depository. All cheques issued by the Association shall be signed by any two of the four executive officers.
32. An Executive Officer may serve two consecutive terms and can present for re-election after a break of one full term of office.
33. The committee may appoint sub-committees with such powers as the committee may assign to them.
34. The fiscal year of the Association shall commence on the 6<sup>th</sup> day of April in each year and terminate on the following 5<sup>th</sup> day of April.
35. The Committee shall place before the Association at each AGM an Income and Expenditure Account and a Balance Sheet for the last financial year-end.
36. If on winding up or dissolution of the Association there remains after the satisfaction of all its debts and liabilities, any property whatsoever, the same shall not be paid to or distributed among the members of the Association but shall be given or transferred to some other Organisation having similar objectives to those of The Association.